SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

(ACTIVE SUSSEX)

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2016
SUSSSEX COUNTY SPORTS PARTNERSHIP TRUST
(ACTIVE SUSSEX)
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees
Mrs K Burrell
Mr P Claughton
Mr A Davy
Mr C Dier
Ms C Grant
Mrs S Hogg
Mr J Hughes
Mrs M Kinneir
Mrs S Maurel
Miss L McCrackard
Mr P Millman
Miss C Reynolds
Ms J Schofield

Secretary
Mrs S Mason MBE

Charity number
1122082

Company number
06166961

Principal address
University of Brighton Sports Centre
Falmer Campus
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United Kingdom

Registered office
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East Sussex
United Kingdom

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The Trustees present their report and accounts for the year to 31 March 2016.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trust's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice, Charities SORP (FRS102).

Structure, Governance and Management
The Sussex County Sports Partnership Trust ('the Trust') is a company limited by guarantee registered in England and Wales, number 06166961. It is also a registered Charity number 1122082. The Trust was incorporated on 19 March 2007 and was registered as a Charity on 19 December 2007. The Trust is governed by its Memorandum and Articles of Association as amended on 3 December 2007. It became fully operational on 2 January 2008.

The Trustees, who are also the Directors for the purpose of company law, who served during the year, were:

Mrs K Burrell
Mr P Claughton
Mr A Davy
Mr C Dier
Miss C Grant
Mrs S Hogg
Mr J Hughes (Chair)
Mrs M Kinneer
Miss L G McCrickard
Mr P Millman
Mr P Rayner CBE (Stepped down September 2015)
Miss C Reynolds
Mrs J Schofield (Appointed Sept 2015)

The Trust's senior employees support the Board of Directors strategically. Three sub-committees are convened by deploying appropriately skilled members from the Board to deal with Human Resources, Business Development (and Marketing), and Governance (Finance and Legal) matters that arise.

Governance Sub Committee: Mr A Davy, Mr J Hughes, Mrs S Maurel and Mr P Rayner CBE
Human Resources Sub Committee: P Claughton, C H Dier, Mrs S Hogg, Miss C Reynolds, and Mrs J Schofield
Business Development & Marketing Sub-Committee: Mrs K Burrell, Miss K Grant, Mrs M Kinneer, Miss L G McCrickard, and Mr P Millman.

The current Board of Trustees consists of individuals from the public, private and voluntary sectors. They bring the necessary skills and experience to the Trust to ensure sound governance, probity and excellent advocacy of the charity's aims and objectives.

The Trust operates an open recruitment process including short listing and interview by the Chair, Chief Executive and representatives of the HR and Governance Committees, and is in line with the provisions of Article 12 of the Articles of Association. None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.
The Trust requires all officers and staff to undertake induction and continuing professional development to familiarise themselves with the political, funding and delivery environment in which the Trust operates; to set out their respective roles and responsibilities; and to ensure accountability and compliance with statutory Charity and Company law. All Trustees are able to access governance, equity and safeguarding training opportunities on an ongoing basis via the Trust’s professional advisers and through other recognised training providers.

Organisational Structure

Under the current governance arrangements, the day to day executive functions of the Trust are handled by the Trust’s principal staff or Strategic Management Group, made up of the Chief Executive, Senior Partnership Manager, Education & Club Links Manager, and the Business Support Manager. The Board oversees the work of the Strategic Management Group (via quarterly reporting process), and is responsible for setting and deciding strategic policy direction in pursuance of the charitable aims and business needs. It ratifies recommendations of the Strategic Management Group.

Financial Management

Budgets are devolved to the Strategic Management Group and other individual officers as appropriate, with monthly management accounts provided to all budget holders to enable ongoing financial monitoring and control. The Board of Directors and the Governance Sub-Committee receive monitoring figures on a quarterly basis.

All payments are authorised in accordance with the Trust’s published financial regulations, procedures and bank mandate.

Representation

At county level, the Trust had membership of, and/or provided support to, the following strategic groups and meetings:

1. Active Hastings Partnership Group
2. Active Rother Partnership Steering Group
3. Brighton & Hove Sport & Physical Activity Strategic Group
4. East Sussex Healthy Weight Partnership
5. East Sussex Youth Infrastructure Group
6. Local Organising Committee for the Sussex School Games
7. Sussex Disability Network
8. Sussex National Governing Body Forum
9. Sussex School Games Organisers Network
Regionally, Sussex is represented by the Trust on the following County Sports Partnership Network (CSPN), strategic groups:

1. Children & Young People
2. Community Games
3. Physical Activity
4. National Governing Body Leads
5. Safeguarding
6. Volunteering

Nationally, the Trust represents the interests of the southeast region County Sports Partnerships on the National CSPN Board, and its Chief Executive chairs the CSPN Finance Committee. The Chief Executive continued her appointment as one of Sport England nominated Directors, representing their interests on the Board of London Sport. The Communication & PR Officer is a member of the National CSPN Communications Group. The Sports Development Officer is a member of the National Volunteer Network Group. The Trust meets with its majority funder Sport England on a half-yearly basis to review progress.

Related Parties

No trustee received any remuneration during the year; the following trustees had interests in companies and academic bodies. Further details can be found in the notes to the accounts. No other trustee received any financial benefit from any of the transactions undertaken.

1. Freedom Leisure Trust (Mrs K Burrell)
2. The University of Brighton (S Hogg)
3. Sport England (Mrs S Maurel)

Risk Management

The Trust maintains a comprehensive risk register which identifies the principle risks, together with the steps to be taken to manage them. Each risk is stated as either 'strategic' or 'operational': the key strategic risk is non-compliance or breach of legal/statutory responsibilities leading to loss of stakeholder confidence and risk to investment. The key operational risk is the loss of key staff resources, both staff and financial. During the reporting period, there were no fundamental uncertainties listed on the risk register. The Board of Trustees and Sport England review the risk register annually.

The Trust through its Governance sub-committee continued to develop its corporate business policies during 2015-16, with any policy changes endorsed at Board level. The necessary business protection, human resources and financial policies continued to be in place, as do the Trust's Equity and Safeguarding in Sport policies.

MAIN OBJECTIVES, ACTIVITIES AND STRATEGIES FOR THE YEAR

The Trust's objects are "to promote increased community participation in sport and active recreation for the benefit the Inhabitants of Sussex". The Trust's Strategic Plan 2013-17 established the framework in which it would operate, and the main objectives and activities for the year were set out in the Trust's Annual Core Services Delivery Plan 2015-16. The overall aim is to contribute to increased participation in sport and physical activity in Sussex, as shown in the framework below.
During 2015-16, on behalf of its local community, the Trust managed a number of government funded community sports programmes, and these are incorporated into the above framework. The Trust is required to meet the terms and conditions for utilisation of all government grants.

In terms of the planning and expenditure decisions for these programmes, this is achieved in conjunction with county or district sports delivery organisations which are of the Trust, and includes where appropriate other partners who make up local sports networks and the wider Active Sussex Network (e.g. national governing bodies, local business, local clubs, local authorities, education and health partners).

All programmes are delivered against budget, and decisions on strategic funding applications (which are recommended by the Strategic Management Group) are taken by the Board of Trustees.

The Trust and its partners continued to work in order to contribute to national sports strategy outcomes, and to ensure that these were reflected across Sussex.

This report gives a snapshot of the Trust’s extensive activities and how it has worked extend sport and physical activity’s positive reach. The strategies and programmes deployed to facilitate partner and participant engagement were as follows: -

1. National Sports Governing Body Core Services

Strategic Coordination and Planning

a) Active Sussex Network - a support mechanism offering continuing professional development opportunities, networking, sharing good practice and increased partnership working

b) National Governing Bodies – providing a bespoke networking and support mechanism for sports governing bodies in Sussex, including disability and community funding support work

c) Community Plans – helping to promote effective partnership working through knowledge and sharing of local community sports delivery plans
SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX) TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2016

2. More Activities

Promotion, Participation and Celebration of Community Sport

a) Community Games 2015-16
b) Sussex School Games 2015 - providing the opportunity for children to compete in sport at county level
c) Sussex Sports Awards 2015 - rewarding and recognising community and individual achievement; creating stronger social and business networks
d) Sportivate: providing more activities to participate in sport and physical activities to those aged 11-25 years of age
e) Sussex Workplace Health programme – working with Sussex businesses to encourage their employees to become more physically active through participation in sport, and contributing to their social and mental wellbeing at work

3. Quality Coaches

Supporting the development of coaching in Sussex

a) Coach Sussex – this is the coaching development system in Sussex that is about educating, supporting and facilitating a co-ordinated network of coaching organisations to ensure the needs of our participants are met through high quality coaching, and through the provision of a coaching bursary to help train coaches.
b) Coaching Bursary – this is to provide financial and mentoring support to coaches seeking to climb the coaching pathway in Sussex.

4. More Volunteers

Supporting the development of sports volunteer in Sussex

a) Club and Volunteer Development Training - through the provision of club, coach and volunteer training courses
b) Volunteering Network – recruitment and deployment

5. More Clubs

Enabling more places for people to play sport in Sussex

a) Satellite Club Development – enabling the establishment of more places for young people to play
b) Primary School Sport Premium Support – promotion of NGB Primary School offers and signposting to other activity providers and CPD specialists

6. CSP Business Performance

Ensuring sound business management, insight and performance

a) Communications – promoting sport and physical activity on behalf of its’ members across Sussex, and advocating its wider community benefits to strategic stakeholders, investors and decisions
b) Insight – providing members with access to robust sports participation data in order to assess performance, and to inform future investment across the county
c) Governance – ensuring the Trust operates in a manner that complies with statutory regulations, including those laid down in charity and corporate law.
d) Policy Support – demonstrating our policy support in relation to protecting children and vulnerable
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adults in sport, and advocating equality of opportunity/access in sport.

e) Resource Management – ensuring the Trust has robust administrative, financial and human resource management systems in place in order to properly manage stakeholder investment.

ACHIEVEMENTS AND OUTCOMES

Overview
2015-16 has been a year that has seen new impetus with regard to the Trust's business development activities. The programme of whole team training saw the development of a new 5-year business development plan, which was essential to the future sustainability of the Charity. Driven by stakeholder feedback, and the need to demonstrate operational efficiency, the Trust developed a suite of services which prepared the ground for modest business expansion and income diversification from April 2016.

Local government partners continued their strategic membership of the Trust, accessing community club, coach and volunteer development services; professional networking opportunities, strategic policy support and information, workplace health programmes and also the prestigious Sussex Sports Awards 2015. This continued engagement is welcomed by the Trust and helps provide additional services to local people in their areas, which they themselves cannot provide.

By the end of the financial year, the Trust was well placed in terms of building up its insight into sports participation levels across Sussex to better inform its current and future investment, and to share that knowledge to ensure that any investment has been efficiently and effectively deployed through and/or by its partners.

Sport England’s funding to the Trust in 2015-16 enabled it to consolidate its Disability Sport work with the establishment of the Sussex Disability Sport Network; and also to engage further with public health stakeholders. The Trust successfully completed a directional review to retain its ‘Good’ Quest leisure industry accreditation. Thanks go to our staff and trustees for their commitment to the organisation and we will be working with our stakeholders to implement the suggested service improvements going forward.

ACHIEVEMENTS

NATIONAL GOVERNING BODY (NGB) CORE SERVICES

Sport England, pays the highest regard to the work that the Trust does to support the delivery plans of 46 National Governing Bodies of sport (NGBs).

Throughout the year, the Trust helped NGBs via cross-sport services such as its' club, coach and volunteering programmes, networking events, delivery programmes, presentation of data and insight, acting as their advocate on strategic groups or providing promotional support for campaigns.

The Trust also worked with them individually on agreed actions such as mapping equestrian facilities, gaining Clubmark accreditation (for bowls clubs), chairing the Brighton Community Badminton Network and managing the Sussex beginners running project budget on behalf of England Athletics.

One of the key tasks for 2015-16 was to provide an opportunity to link NGBs to local operational and strategic networks and opportunities. Besides representing NGBs on strategic groups organised by others, the Trust co-ordinated the Sussex NGB Forum, Active Sussex Network, Sussex Disability Sport Network, College Sport Makers group, primary school conferences and also hosted an annual conference for partners.

Outcomes

Major successes

- Highest performance rating by Sport England maintained
- NGBs had the opportunity to connect to 261 delegates across our events
- 39 of the 46 Sport England sports received bespoke support above our core services
Community Funding Support

Besides locally managing some of Sport England's funding programmes which largely focus on youth sport, the Trust has been busy spreading the word about Sport England's other funding streams as well as the range of funding sources out there. It has a dedicated 'go to' page where users can find a whole raft of local and national funds as well as a grant finding tool to help with searches. The Trust has also stepped up its' Information sharing via workshops, at events and in our news articles.

Most importantly where capacity has allowed, we have been working with individual organisations by giving bespoke advice and guidance to give them a better chance of success with their funding applications. This has been mainly achieved by advising on the best fit funding source, reviewing applications and writing letters of support.

Case study

The Royal Yachting Association recommended that Felpham Sailing Club got in touch with Active Sussex to seek support for its funding bid to Sport England's Small Grants programme. The club needed to raise funds towards a new safety boat to help offer more sailing activity at the club. Active Sussex was happy to give bespoke advice and guidance which resulted in the club securing a £10,000 grant.

Andrew Riley, Honorary Treasurer of Felpham Sailing Club said "I just wanted to say thank you for your advice and help. We have just heard that we were successful with our £10K Sport England grant application! Very pleased! The final application was very different to the initial "final-draft" we wrote and that's down to the advice we received."

Outcomes

- 57 formal responses to request for funding advice across 19 sports + 10 multi-sports
- 20 funding bids reviewed and 13 letters of support written
- £200,000 + funding awarded as a result of the Trust's bespoke intervention

Inclusion (Disability, Wider Inclusion and Physical Activity & Health)

The Trust worked with selected NGBs and other national and local partners, to support the delivery of targeted inclusion and disability work, to increase participation in underrepresented and hard to reach groups.

To achieve this, new relationships were developed across a variety of sectors, for example through the Trust's coordination of the Sussex Disability Sports Network, its associated meetings and events, as well as offering training opportunities for those supporting people with a disability.

The Trust fully endorsed the Sport England 'This Girl Can' campaign, championing it locally via its 'This Girl Can Sussex Ambassador, blog and videos, and promoting relevant opportunities to help drive an increase in participation of Women & Girls in the county. In addition, over the last year the Trust enhanced its dialogue with the Public Health sector to promote physical activity interventions, which support local health and wellbeing priorities.

Key Outcomes

- Over 160 members are now part of the Sussex Disability Sport Network
- This Girl Can Sussex Ambassador on board – over 400 followers and 2,076 video views
- Dedicated Health & Wellbeing page now included on the Active Sussex website - including Chief Medical Officer guidelines and links to specific Physical Activity programmes and interventions for specific health conditions
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FOR THE YEAR ENDED 31 MARCH 2016

MORE ACTIVITIES

Community Games

Inspired by the London 2012 Olympic and Paralympic Games, the Community Games is still going strong in Sussex. The programme gives organisations the chance to organise a sporting event to bring local communities together. The Trust’s Community Games grant helps these events create sporting opportunities for everyone.

During 2015-16, 22 events took place with 5,160 participants involved in a Community Games event and 390 volunteers engaged. £15,183 was raised for local charities and 89 providers have continued to create opportunities for long-term participation beyond the one-day event.

Community Games Volunteer Reward and Recognition

In its’ second year of running the scheme, the Trust received seven nominations and formally rewarded four volunteers. All volunteers nominated were recognised and awarded a certificate.

Elizabeth Brindley nominated Elizabeth Hodgson for her hard work in preparing the club for the Henfield Tennis Club Open Day. She said:

“She [Liz Hodgson] is the catering guru for all the clubs social events and ensures all supplies for refreshments are readily available. In between events she arranges tennis for the Monday and Thursday groups and still finds time to volunteer for at least two other village groups.”

The Trust acknowledges that the Community Games could not run without the help of so many dedicated volunteers.

Outcomes

- 18% of Community Games events were disability focused
- £15,183 was raised for local charities
- 5,160 participants took part in a Community Games event

Sussex School Games 2015

The Sainsbury’s School Games in Sussex 2015, held at Olympic training venue K2, Crawley, saw Sussex schools’ young sports stars come together for a competitive day of sport. 839 children competed in 12 sports, representing their school and area having qualified from locally arranged ‘level 2’ qualifying events. A further 871 children competed in stand-alone ‘badged’ level 3 events during the year, in sports including Boccia and New Age Kurling.

GB athlete, Nigel Levine spoke during the opening ceremony and met with many of the children during the day to sign autographs and answer questions. Backed by National Lottery Funding from Sport England, the Sainsbury’s School Games in Sussex were sponsored locally by Freedom Leisure and the University of Chichester.

- 1,710 Sussex-school children competed in level 3 Sainsbury’s School Games events during the year.
- 22 level 3 competitions held throughout the year
- 270 Young Leaders under the aged 13-18 helped deliver the events

Sussex Sports Awards 2015

The prestigious Sussex Sports Awards took place at The Grand Hotel, Brighton in November in front of a sell-out 400-strong audience. Guest from all corners of the county came together to celebrate the achievements of local sporting stars, from elite athletes through to the volunteer workforce that make sport happen.
Olympic heptathlete Louise Hazel, fresh from her appearance on ITV's 'The Jump', was on hand to regale the crowd with tales of her competitive days, and inspire with stories of how sport has helped her achieve in life.

There were performances from eventual Juice 107.2 Young Team of the Year winners 'Killerbeez', and Olympic-inspired dance troop 'Ignite'.

As ever, local media showed great interest in the awards and winners; local newspapers, radio stations and television were all in attendance and ran features in the weeks following the event. Commercial sponsors including the Trust's Gold Tier Partners, Freedom Leisure and the University of Chichester funded the Sussex Sports Awards.

**Sportivate**

Sportivate is a six-year, nationwide campaign that provides opportunities for 11-25 year olds to receive 6-8 weeks of discounted (or free) coaching in a sport of their choice. In Sussex, the Sportivate campaign retained over 15,000 participants over the past 5 years.

This year (5th year), the campaign shifted focus to inactive and irregularly active 11-25 year olds. The number of participants attending all sessions rose by 13% above the target set, with 2957 children and 3722 participants engaged in the project. The Inactive target of 1046 was exceeded by 55% with 1619 participants. The final target of participants being sustained post Sportivate activity is a measure across the South East region, with a 5% increase set. This target was exceeded with a 6% increase, with Sussex contributing a 16% increase. Overall 119 projects and 250 separate blocks of activity were delivered across 37 sports within Sussex. 42 blocks were disability focused whilst 99 blocks were female focused.

**Outcomes:**

- 3722 11-25 year old Sportivate participants engaged
- 1619 inactive 11-25 year olds engaged
- 54% of all Completed Sportivate participants were female

**Workplace Health Programme**

2015-16 was the first full year of the new Workplace Challenge online programme in Sussex and it’s been a successful one. Over 500 new users joined the website and have been involved in online campaigns such as 'Shake Up September'.

During an online campaign users log their completed activities on the Workplace Challenge site in exchange for points and compete against each other using the leader boards. Mentioned in the Government’s latest Sport Strategy, the Workplace Challenge is a catalyst for getting workplaces active.

In addition to online leader boards, the Workplace Challenge site holds a useful directory of local events and competitions, which are open to Sussex workplaces and individual employees.

The flagship event in the Active Sussex workplace events calendar, beach volleyball, went from strength to strength with approximately 80 people turning up at Yellowave each month to play, rain or shine!

**Outcomes:**

- 573 Sussex employees signed up to the Workplace Challenge in 2015-16.
- Over £1000 worth of prizes were donated by local businesses that recognise the importance of workplace health and wellbeing.
- 241 Sussex workplaces are signed up to the Workplace Challenge site
QUALITY COACHES

The Trust supports the development of high quality coaching across the county as part of the England Coaching Network. The network's primary focus is to develop a coaching system to support National Governing Bodies of Sport Whole Sport Plans 2013-17, Sport England Programmes and locally identified coaching need.

Workshop Programme - this is designed to up-skill coaches across Sussex. A flexible needs led training calendar is scheduled every six months with a variety of formal, informal and National Governing Body (NGB) focused workshops. 849 attended needs led CPD opportunities delivered by the Trust in 2015-16, an increase of 206% compared to March 2013.

Coach Support Scheme is the first of its kind in the County Sports Partnership Network (CSPN) having been established in April 2013. Six dedicated mentors develop coaches within Sport England funded initiatives Sportivate and Satellite Club across Sussex.

Reward and Recognition Scheme for coaches takes place four times per year with an overall 'Coach of the Quarter' and three runners up each time. Prizes include funding towards Continual Professional Development (CPD), coaching qualifications or equipment. To date, the Trust has awarded funding to 34 committed and deserving coaches.

Coaching Bursary provides funding support for coaches wanting to develop through a Level 1 or Level 2 coaching qualification. 59 coaches successfully qualified through the bursary in 2015-16 and delivered a combined total of 708 coaching hours to 873 participants aged 11-25.

Project 500 is regional scheme delivered by the seven South-East County Sports Partnerships. It aims to recruit, develop or deploy female coaches. 49% of coaches attending training delivered by the Trust were female, compared to 46% in 2014-15.

Outcomes
- 991 coaches were directly recruited, developed or deployed by Active Sussex in 2015-16
- Project 500 was a finalist for the 'Coaching Intervention of the Year' at the UK Coaching Awards in December 2015.
- 59 coaches successfully qualified through the bursary in 2015-16 and delivered a combined total of 708 coaching hours to 873 participants aged 11-25

MORE VOLUNTEERS

Sports Volunteering in Sussex

Volunteering can be seen in every facet of community sport, it bleeds into club development and coaching. The Trust recognises this and has put in some groundwork to support the varied roles and motivations.

This year the Trust made huge moves towards a cleaner more insight led approach towards volunteering. It decided to move against the numbers game and to see volunteering in the bigger picture.

We integrated our data management system for clubs, coaches and volunteers into the Active Sussex website to create a simpler user journey. Within this process we cleaned our database and reduced the number of volunteers to a smaller, but actively committed team. This was an important step to better understand our audience and keep our communication relevant to our users.

Using the insight gained over the past three years, the Trust is in a better position of knowing its' audience, their motivations and what they need from the Trust.
Early in 2016, the Trust delivered 8 club development workshops across the county between February and May 2016. It engaged with 116 volunteers during the road show and delivered a cumulative total of 243 hours of Continuing Professional Development to those individuals. Even more support will be given during 2016-17 based on feedback from the road show.

The Trust showcased some of the outstanding volunteers who are running our clubs in Sussex. These volunteer stories not only shine a light on the hard work volunteers in Sussex do weekly, but share best practice and hopefully give other clubs in Sussex some hints and tips on different ways they can run their clubs. Our first story came from Brighton.

**Outcomes**

- Delivering a successful Club Road show in 9 local authority areas, engaging 116 volunteers and 77 clubs
- Volunteer stories feature sharing best practice across Sussex
- Deployed 23 volunteers into sporting events across Sussex

**Satellite Club Development**

Satellite clubs in Sussex continue to thrive. The programme has been delivered for 3 years and brings together schools, colleges, clubs and National Governing Bodies of Sport.

The clubs provide a vital link between school and community sport, offering young people aged 14 -25 the opportunity to take part in regular sporting activity on a school or college site, linked with a local club.

The Trust has helped to start up a further 38 clubs, giving 881 young people the opportunity to participate in a satellite club during 2015 / 2016.

They provide a stepping-stone to a community club or regular participation through the creation of relevant, appealing and convenient sporting opportunities for young people.

With another delivery year to come, it is expected that over 2,500 young people will have taken part in a local satellite club in Sussex.

**Outcomes:**

- 18 different sports offered across 38 satellite clubs
- Satellite clubs funded jointly in partnership with National Governing Bodies of Sport attracting matched funding, kit and / or equipment.
- 881 participants reached in the third year totalling 1,853 overall

**Primary School Sport Premium Support**

In 2015/2016 the Government continued their £150m investment in Primary PE & School Sport. Approximately £4m was distributed between the 462 primary schools in Sussex. Just over £2m went to schools in West Sussex with around £1.5m allocated to schools in East Sussex. Primary schools in Brighton and Hove shared £549,000.

Partnership working forms the basis of our approach when communicating the strategic aims of the funding to schools; largely to develop the PE teaching skills of primary school staff to raise attainment levels and increase participation amongst pupils.

The Trust connects with schools in a number of ways: through cluster meetings of PE coordinators, conferences, individual site visits to primary schools, training days and our monthly e-newsletter.
Outcomes:

- 541 subscribers to the Active Sussex newsletter.
- A dedicated schools section on the Active Sussex website promoting resources for teachers; latest funding news; analysis and local case studies.
- 170 schools directly engaged with and advised about effective use of the primary school sports premium.

CSP BUSINESS PERFORMANCE

Insight
Throughout the year, the Trust’s Senior Officers provided community sports organisations with support (upon request) in relation to the application of county sports participation data, made available from Sport England’s Active People Survey (APS). The key measure is the ‘1 x 30’ indicator. This is defined as the percentage of the adult population participating in sport (people aged 16 years and over), at moderate intensity, for at least 30 minutes for one or more days per week.

The information available helped sports governing bodies and other sports delivery organisations to better understand their target market and demand for a particular activity. This in turn helped to focus investment into specific activities in the right places, at the right times and at an appropriate cost (in order to increase participation levels).

Whilst the Trust has no direct delivery role in contributing to the government target for increased adult sports participation, it does receive programme funding for distribution to its sports delivery partners (for example Sportivate funding).

The Trust is required to facilitate increased participation via NGBs and their club infrastructure by helping to ensure that minimum operating standards are in place and that club, coach and volunteer development training/education programmes are offered to clubs that will improve the participant’s experience of the activity (and increase the likelihood of them continuing to participate).

From APS 9 (October 2014 to October 2015), we are able to report the last three years trend in sports participation in Sussex, compared to regional and national participation rates as follows:

<table>
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<tr>
<th>Year</th>
<th>Sussex</th>
<th>South East</th>
<th>Nationally</th>
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<tbody>
<tr>
<td>2015 (APS 9)</td>
<td>36.8%</td>
<td>37.7%</td>
<td>35.8%</td>
</tr>
<tr>
<td>2014 (APS 8)</td>
<td>36.5%</td>
<td>37.6%</td>
<td>36.1%</td>
</tr>
<tr>
<td>2013 (APS 7)</td>
<td>36.6%</td>
<td>38.1%</td>
<td>36.6%</td>
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Overall, Sussex sport participation has decreased by 0.7% since the previous year, and currently stands at 35.8% (the same as the national rate).

Governance
The Trust could not operate without rigorous financial policies, sound operational management and comprehensive governance procedures. It has been a year of successes, driving down administration costs and increasing efficiency. For example, in February 2016, the business insurances were renegotiated, saving the Trust a total of £689 on premiums. In March 2016, a £4,000 discount (55% reduction) was negotiated on Mobile Technology contracts for staff.

The Trustees have ensured that the Trust operated in a manner that complies with statutory regulations, including those laid down in charity and corporate law. The Board of Trustees met 4 times during the reporting period, plus attendance at the AGM 2015.
Sub-committees also met 4 times each during 2015-16 to oversee, guide and provide scrutiny to the Strategic Management Group in their implementation of the annual delivery plan and associated operations.

Policy Support

Equality

The Trust is an accredited Equality Standard (Foundation Level) organisation. In the past year, it has:

- Been top rated ‘Green’ by Sport England for equality delivery in 2015-16
- Communicated information about the Equality Standard on the Active Sussex website
- Completed an Equality Annual Audit, with the Trustee and Staff results collated in a summary report
- Ensured that all Staff attended equality training
- Completed an Equality Action Plan to embed equality development across all the Trust’s core business and programmes

Safeguarding

Overall the Trust continues to demonstrate a commitment to maintaining and embedding effective safeguarding standards, receiving a green RAG rating by the Child Protection in Sport Unit (CPSU) and Sport England.

Our Safeguarding Implementation Plan aligns itself with the organisations Safeguarding policy, and monitors progression against the CPSU Safeguarding Framework. The team as a whole is committed to ensure that the CPSU framework is integrated and embedded within individual work areas, and where applicable Impact assessments have been produced to highlight this work.

The range of our responsibilities include management of welfare provision at the School Games, ensuring commissioned delivery partners have satisfactory Safeguarding procedures in place and supporting and singposting coaches, volunteers, parents and young people who may have a safeguarding concern.

Outcomes

- Maintaining CPSU Green RAG rating
- Safeguarding & Protecting Children courses - 11 courses across 2015-16 year, upskilling 195 candidates
- Increased positive feedback and acknowledgement of the CSPs safeguarding offer from stakeholder satisfaction survey (Satisfactory Safeguarding guidance, support and training opportunities - 64% 2015: 47% 2014)

Resource Management and Improvement

The Trust continues to operate a robust data management system of approximately 7,000 partnership contacts. This ensures information is as current as possible and that members and other stakeholders are kept informed of the latest funding opportunities, events, and variations in governance, new initiatives and any personnel alterations across the county.

Well-qualified trustees and professional advisors manage the Trust’s human resources function, ensuring staff employment rights are observed, and there is annual appraisal and continual professional development.

Finances are managed in accordance with the Trust’s financial regulations and a proprietary accounting package is used to allocate restricted, designated and unrestricted budgets; to record all transactions, to provide monitoring reports and to reconcile income and expenditure. The Trust’s accounts are subject to external audit.
SUSSEX COUNTY SPORTS PARTNERSHIP TRUST
(ACTIVE SUSSEX)
TRUSTEES’ REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

Back in June 2014, for the first time, the Trust undertook a Quest Sports Development leisure industry assessment, and was awarded a 'Good' accreditation. A service improvement plan was developed and a series of priority actions and recommendations were adopted by the Trust. One year on, in June 2015, the Trust had a QUEST Directional Review and after completing the one year cycle, the status of 'Good' was maintained.

Business Development

During 2015-16, the Trust started a positive drive towards growing and diversifying its future business income. Staff underwent business development training which was delivered by an external business consultant. They were helped to analyse staff skills and to identify areas of the existing business from which additional income could be generated, and also to identify possible new business markets. An aspirational medium term target of £1.8m (2016-21) was set, linked directly to its strategic business aims of increasing participation levels in Sussex. This work is being overseen by the Trust’s Business Development sub-committee trustees, and this direction is supported by the Trusts key stakeholders, including Sport England.

FINANCIAL REVIEW

The Statement of Financial Activities shows income brought forward of £554,116 and income received for the 2015-16 financial year of £1,061,657. The total expenditure was £1,028,553 giving an overall surplus of £33,104 for the year ending 31 March 2016. The principal financial management policies and procedures deployed during the year are stated earlier in this report.

a) Reserves Policy

The Trust’s reserves protocols ensure that sufficient unrestricted funds are held to cover a minimum of 6 months’ employment and running costs and 100% end of contract costs (in the event of any significant delays or cessation of external core funding). The fund required to cover these costs is £150,129, however at 31 March 2016 the fund stood at £239,396. This figure is currently above the level expected due to additional income generated, efficiency savings and higher pensions costs that did not come to fruition, as only 50% of the staff participated in the pension scheme.

b) Principal Funding Sources

The Trust’s principal funding stream continues to come from Sport England. Of the £1,061,657 income received, 88% of this (£912,194) came from Sport England. The remaining income has been generated from:

1. Corporate sponsors
2. Trust members (mainly local government)
3. Google AdWords Grant
4. England Athletics
5. Club, Coach and Volunteer Development courses fees
6. Surrey County Council
7. Project Management fees

93% of income is restricted and is therefore spent on the specific sports participation outcomes detailed as per conditions of the funding award. More importantly, the expenditure has directly supported the key objectives of the charity.

c) Senior Management Remuneration

As a result of TUPE of staff from its former host organisation, the University of Brighton, the Trust adopted the University’s national remuneration framework, against which all staff pay levels were set in line with their level of responsibility and seniority. All staff pay is reviewed annually by the Trusts Human Resources Sub-committee, and pay increments are subject to completion of an annual staff appraisal. Cost of living rises are benchmarked
within the sector. For 2015/16, a 2% pay increase was awarded based on the NCVO benchmarking figure for non-profit organisations in 2015. During 2015/16 the senior management team pay totalled £175,110 (see note 10 to the accounts.

TRUST PLANS 2016-17

2016-17 marks the final year of the Strategic Plan 2013-17. The overall aim is to increase participation in sport and physical activity by 3% to March 2017, and indications from the Active People Survey suggests that Sussex is maintaining participation levels in line with national trends. 2016-17 plans for the majority of our service areas are bulleted briefly below.

NGB Services
- Using insight, help NGBs to work more with inactive people
- Nurture relations with organisations that can use sport and physical activity to achieve their social or health outcomes
- Support NGBs in their final year of their current whole sport plans

Funding
- Ensure our stakeholders are made aware of Sport England’s new investment themes and funding programmes
- Upgrade the information we present on a wide range of funding sources

Inclusion, Health and Physical Activity
- Using insight to provide enhanced support to understand & evaluate impact e.g. RFU Spirit of Rugby, ASA Women & Health, Netball & Age UK, Boccia league,
- Continued co-ordination of Sussex Disability Sports network, event expansion and coordinated training offer
- Action plan (internal & external with the SDSN) - utilising elements of the EFDS LEAD Improvement tool
- Continued development of the This Girl Can The Active Sussex Way, Ambassador & associated projects
- Demographic data of under-represented & hard to reach groups (similar to female factsheet) - lead to specific projects
- Physical Activity policy research & sharing
- Support and signpost PA & health priority projects
- Steering group presence on Crawley Social prescribing project
- Utilisation of GP Champion training links

Community Games
- Explore funding opportunities for the programme
- Continue to deliver the programme, especially targeting hard to reach groups in Sussex

Work with children and Young People

Satellite Clubs
- Engage with schools and colleges yet to take up the satellite club programme
- 30 new satellite clubs to be set up.
SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX) TRUSTEES’ REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

- Sustain existing satellite clubs from year 1 – 3 of the programme so far.

**Sportivate** - the Year 6 target is to retain;
- 2632 Completed participants
- 1053 Inactive participants
- And to achieve a 5% Sustained increase across the South East

**Coaching Development**
The Trust’s Coaching Delivery Plan 2016-17 will focus on the following projects areas that will test the principles within the new Coaching Plan for England;
- Facilitate a targeted cross-sport talent development coaching network for NGBs and other key delivery partners.
- Using local insight, identify two projects with an appropriate local delivery partner to recruit and develop frontline coaches to provide meaningful activity experiences to under-represented group in local community.
- Ensure that the design principles of the Coaching Plan for England are applied to all Sport England programmes which the CSP has co-ordinating responsibility for.
- Implementation of at least one national coaching campaign in Sussex

**Club Development**
- Coordinate a county wide, needs led training programme for clubs, coaches and volunteers that expands to includes Club Matters workshops and seminars
- Develop high quality and sustainable community sports clubs through Clubmark
- Continue to update and produce a comprehensive, cross sport club database

**Volunteer Development**
- Launching the new event volunteer programme the Volunteer Crew
- Giving further support to club volunteers and connecting the people of Sussex

**Workplace Health**
- Develop the business case for workplaces to review their health and wellbeing strategies
- Respond to customer requests to expand the workplace beach volleyball in 2016-17
- Use of local insight to create a more comprehensive offline offer for Sussex businesses

**Business Development and New Strategy**
The Trust has set itself a target to generate a minimum of £155,000 this year through business development activities. It will be expected to launch a new consultancy service – Active Consulting – from April 2016, and seek to work with new partners and organisations with a common interest in increasing participation, particularly for people with disabilities and those aged 55 years and over.

With the publication of the Government’s new sports strategy entitled *Sporting Future*, followed by Sport England’s investment strategy “Towards An Active Nation”, it is timely that the Trust will develop its own Business Strategy 2017-21 aligned to these policy documents, but also clearly setting its own priorities for Sussex based on current insight and demographic need. We will be engaging our staff, trustees and key stakeholders in this process.
SUSSEX COUNTY SPORTS PARTNERSHIP TRUST
(ACTIVE SUSSEX)
TRUSTEES’ REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2016

KEY EVENTS 2015-16

June 2016 – Sussex Parallel Games

The 2015 Parallel Youth Games will take place at The Triangle Leisure Centre, Burgess Hill on 15 June 2016. It will feature elements of the Level 3 Sainsbury’s School Games. Over 400 young people are expected to take part in a day of competitive sport. The Sussex Parallel Games are delivered in partnership with the Southern Area Disability Network, and supported financially by The Trust and Freedom Leisure.

June 2016 - Sussex School Games

As we move towards the fourth anniversary of the London 2012 Olympics and Paralympics, the Trust seeks to mark the occasion by providing the opportunity for up to 1,000 school children from across Sussex to compete in the Sainsbury’s School Games in Sussex at K2, Crawley on 29 June 2016.

Sept 2016 - Active Sussex Network Conference

This year’s conference will take place on 14 September 2016, and will incorporate the Trust’s Annual General Meeting, and will also include keynote speakers from the world of elite sport and sports development.

November 2016 - The Sussex Sports Awards

Finally, the high profile event of the year, showcasing business support for community sport, the Trust is pleased to confirm that the ever popular Sussex Sports Awards will return to the prestigious Grand Hotel in Brighton on Friday 25 November 2016.

PUBLIC BENEFIT

For accounting periods commencing on or after 1 April 2008, there is a requirement for the Trust to Report on how the Trust satisfies the Public Benefit test introduced by the Charities Act 2006. The Trust can Report as follows:

a) The report of those activities undertaken by the Trust to further its charitable purposes for the public benefit can be found in this report under the headings ‘Main Objectives, Activities and Strategies for the Year’ and ‘Achievements and Performance’.

b) Accordingly, the trustees hereby state that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

Auditors

Messrs Russell New were appointed for the 2015-16 period, and are recommended for reappointment in 2016-17.

On behalf of the Board of Trustees

J Hughes (Chair) Trustee
Dated 20/10/16
The trustees, who are also the directors of Sussex County Sports Partnership Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.
SUSSEX COUNTY SPORTS PARTNERSHIP TRUST
(ACTIVE SUSSEX)
INDEPENDENT AUDITORS' REPORT

TO THE TRUSTEES OF SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

We have audited the accounts of Sussex County Sports Partnership Trust for the year ended 31 March 2016 set out on pages 21 to 35. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors
As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of Sussex County Sports Partnership Trust for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the accounts
An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the accounts.

In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on accounts
In our opinion the accounts:
- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006
In our opinion the information given in the Trustees' Report for the financial year for which the accounts are prepared is consistent with the accounts.
Matters on which we are required to report by exception
We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:
- the information given in the Trustees' Report is inconsistent in any material respect with the accounts; or
- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- The Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the Trustees' Report and take advantage of the small companies’ exemption from the requirement to prepare a Strategic Report.

Mr Mark Cummins FCCA (Senior Statutory Auditor)
for and on behalf of Russell New Limited
Statutory Auditors
The Courtyard
Shoreham Road
Upper Beeding
Steyning
West Sussex
BN44 3TN

Dated: 4 November 2016
SUSSEX COUNTY SPORTS PARTNERSHIP TRUST  
(Active Sussex)  
STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2016

<table>
<thead>
<tr>
<th>Notes</th>
<th>Unrestricted funds</th>
<th>Designated funds</th>
<th>Restricted funds</th>
<th>Total 2016</th>
<th>Total 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
<td>£</td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Income from:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations, grants and gifts 2</td>
<td>1,295</td>
<td>897</td>
<td>421,810</td>
<td>423,912</td>
<td>359,720</td>
</tr>
<tr>
<td>Charitable activities 4</td>
<td>23,765</td>
<td>4,652</td>
<td>562,219</td>
<td>590,636</td>
<td>528,749</td>
</tr>
<tr>
<td>Activities for generating funds 3</td>
<td>5,600</td>
<td>33,509</td>
<td>5,900</td>
<td>45,009</td>
<td>40,868</td>
</tr>
<tr>
<td>Investment income - Interest received</td>
<td>2,100</td>
<td>-</td>
<td>-</td>
<td>2,100</td>
<td>1,850</td>
</tr>
<tr>
<td>Total income</td>
<td></td>
<td></td>
<td></td>
<td>32,760</td>
<td>38,968</td>
</tr>
<tr>
<td>Expenditure on:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charitable activities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The development of sport in Sussex 5</td>
<td>48,728</td>
<td>45,592</td>
<td>934,233</td>
<td>1,028,553</td>
<td>942,835</td>
</tr>
<tr>
<td>Total expenditure</td>
<td>48,728</td>
<td>45,592</td>
<td>934,233</td>
<td>1,028,553</td>
<td>942,835</td>
</tr>
<tr>
<td>Net income/(expenditure)</td>
<td>(15,968)</td>
<td>(6,624)</td>
<td>55,696</td>
<td>33,104</td>
<td>(11,648)</td>
</tr>
<tr>
<td>Gross transfers between funds 16/17</td>
<td>46,932</td>
<td>12,106</td>
<td>(59,038)</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Net movement in funds</td>
<td>30,964</td>
<td>5,482</td>
<td>(3,342)</td>
<td>33,104</td>
<td>(11,648)</td>
</tr>
<tr>
<td>Fund balances at 1 April 2015</td>
<td>208,432</td>
<td>56,876</td>
<td>288,808</td>
<td>554,116</td>
<td>565,764</td>
</tr>
<tr>
<td>Fund balances at 31 March 2016</td>
<td>239,396</td>
<td>62,358</td>
<td>285,466</td>
<td>587,220</td>
<td>554,116</td>
</tr>
</tbody>
</table>

All activities are classed as continuing. There are no recognised gains or losses other than those reported on the Statement of Financial Activities.
SUSSEX COUNTY SPORTS PARTNERSHIP TRUST  
(ACTIVE SUSSEX)  
BALANCE SHEET  
FOR THE YEAR ENDED 31 MARCH 2016

<table>
<thead>
<tr>
<th></th>
<th>Notes</th>
<th>2016</th>
<th></th>
<th>2015</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fixed assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tangible assets</td>
<td>11</td>
<td>3,680</td>
<td></td>
<td>2,705</td>
<td></td>
</tr>
<tr>
<td><strong>Current assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Debtors</td>
<td>12</td>
<td>86,996</td>
<td>126,223</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash at bank and in hand</td>
<td></td>
<td>660,575</td>
<td>568,912</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>767,571</td>
<td>695,135</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Creditors: amounts falling due within one year</strong></td>
<td>13</td>
<td>(184,031)</td>
<td>(143,724)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Net current assets</strong></td>
<td></td>
<td>583,540</td>
<td></td>
<td>551,411</td>
<td></td>
</tr>
<tr>
<td><strong>Total assets less current liabilities</strong></td>
<td></td>
<td>587,220</td>
<td></td>
<td>554,116</td>
<td></td>
</tr>
<tr>
<td><strong>Income funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted funds</td>
<td>16</td>
<td>285,466</td>
<td></td>
<td>288,808</td>
<td></td>
</tr>
<tr>
<td>Unrestricted funds:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Designated funds</td>
<td>17</td>
<td>62,358</td>
<td></td>
<td>56,876</td>
<td></td>
</tr>
<tr>
<td>Other charitable funds</td>
<td></td>
<td>239,396</td>
<td></td>
<td>208,432</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>587,220</td>
<td></td>
<td>554,116</td>
<td></td>
</tr>
</tbody>
</table>

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 14/9/16.

J Hughes (Chair) Trustee

Company Registration No. 06166961
# SUSSEX COUNTY SPORTS PARTNERSHIP TRUST
## (ACTIVE SUSSEX)
### CASH FLOW STATEMENT
#### FOR THE YEAR ENDED 31 MARCH 2016

<table>
<thead>
<tr>
<th>Notes</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net cash used in operating activities</td>
<td>115,516</td>
<td>(44,253)</td>
</tr>
<tr>
<td>Cash flows from investing activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase of tangible fixed assets</td>
<td>(3,853)</td>
<td>(3,334)</td>
</tr>
<tr>
<td>Cash provided by/(used in) investing activities</td>
<td>(3,853)</td>
<td>(3,334)</td>
</tr>
<tr>
<td>Increase/(decrease) in cash</td>
<td>111,663</td>
<td>(47,587)</td>
</tr>
<tr>
<td>Cash and cash equivalents at the beginning of the year</td>
<td>568,912</td>
<td>616,499</td>
</tr>
<tr>
<td>Cash and cash equivalents at the end of the year</td>
<td>680,575</td>
<td>568,912</td>
</tr>
</tbody>
</table>
1 Accounting policies

1.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – Charities SORP (FRS102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Sussex County Sports Partnership Trust meets the definition of a public benefit entity under FRS102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about Sussex County Sport Partnership Trust’s ability as a going concern.

1.2 Reconciliation with previous Generally Accepted Accounting Principles

In preparing the accounts the trustees have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS102 the restatement of comparative items was required. No restatement of comparative items was required.

1.3 Income

All income is recognised in the Statement of Financial Activities once the Trust has gained entitlement to them and the amounts can be quantified with sufficient reliability. Income is shown net of VAT where this is applicable. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities once receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by Trust, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the Trust where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Investment income is recognised in the financial statements when receivable.

1.4 Expenditure

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is included within the item of expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the Trust in pursuit of its charitable objectives. It includes both direct costs and support costs relating to such activities. Support costs, including salaries, are apportioned on the basis of the time involved on the activity.

Governance costs include those costs associated with meeting the statutory requirements of the Trust and include its audit fees and costs linked to strategic management of the Trust. These costs are now included in support costs under the Charities SORP (FRS 102)

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

<table>
<thead>
<tr>
<th>Asset Type</th>
<th>Year(s) Straight Line</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer equipment</td>
<td>3</td>
</tr>
</tbody>
</table>
1. Accounting policies (continued)

1.6 Leasing and hire purchase commitments
Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.7 Pensions
Some staff are members of the Local Government Pension Scheme (LGPS) administered by East Sussex County Council. Under the definition of FRS 17 the scheme is a multi-employer pension scheme. The Charity is unable to identify its share of the underlying (notional) assets and liabilities of the scheme. Accordingly under FRS 17 the scheme is accounted for as if it were a defined contribution scheme.

The Trust also operates a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

1.8 Accumulated funds
Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.
### 2 Grants, donations and gifts

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted funds</th>
<th>Designated funds</th>
<th>Restricted funds</th>
<th>Total 2016</th>
<th>Total 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donations, grants and gifts</td>
<td>1,295</td>
<td>807</td>
<td>35,023</td>
<td>37,125</td>
<td>6,645</td>
</tr>
<tr>
<td>Grants receivable for core activities</td>
<td>-</td>
<td>-</td>
<td>386,787</td>
<td>386,787</td>
<td>353,175</td>
</tr>
<tr>
<td></td>
<td>1,295</td>
<td>807</td>
<td>421,810</td>
<td>423,912</td>
<td>359,720</td>
</tr>
</tbody>
</table>

**Grants receivable for core activities**
Includes:

Sports England

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>380,787</td>
<td>353,175</td>
</tr>
</tbody>
</table>

### 3 Activities for generating funds

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted funds</th>
<th>Designated funds</th>
<th>Restricted funds</th>
<th>Total 2016</th>
<th>Total 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsorship</td>
<td>5,600</td>
<td>27,304</td>
<td>5,900</td>
<td>38,804</td>
<td>34,933</td>
</tr>
<tr>
<td>Event tickets</td>
<td>-</td>
<td>6,205</td>
<td>-</td>
<td>6,205</td>
<td>5,935</td>
</tr>
<tr>
<td></td>
<td>5,600</td>
<td>33,509</td>
<td>5,900</td>
<td>45,009</td>
<td>40,868</td>
</tr>
</tbody>
</table>
4 Income from charitable activities

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted funds</th>
<th>Designated funds</th>
<th>Restricted funds</th>
<th>Total 2016</th>
<th>Total 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>The development of sport in Sussex</td>
<td>23,765</td>
<td>4,652</td>
<td>562,219</td>
<td>590,636</td>
<td>528,749</td>
</tr>
</tbody>
</table>

Included within income relating to the development of sport in Sussex are the following restricted grants:

- Sport England: 531,407
- England Athletics: 14,850
- Club Coach Volunteer Fees: 7,347
- Bowls Development Alliance: - 6,996
- Surrey County Council: 5,550
- Other grants received (£5,000 or below): 3,085 12,332

Total: 592,219 503,402

5 Total expenditure

<table>
<thead>
<tr>
<th></th>
<th>Staff costs</th>
<th>Depreciation</th>
<th>Other costs</th>
<th>Grant funding</th>
<th>Total 2016</th>
<th>Total 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charitable activities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The development of sport in Sussex</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Activities undertaken directly</td>
<td>237,650</td>
<td>2,878</td>
<td>234,034</td>
<td>-</td>
<td>474,562</td>
<td>423,785</td>
</tr>
<tr>
<td>Grant funding of activities</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>288,840</td>
<td>288,840</td>
<td>258,297</td>
</tr>
<tr>
<td>Support costs</td>
<td>237,650</td>
<td>-</td>
<td>27,501</td>
<td>-</td>
<td>265,151</td>
<td>260,753</td>
</tr>
<tr>
<td>Total</td>
<td>475,300</td>
<td>2,878</td>
<td>261,535</td>
<td>288,840</td>
<td>1,028,553</td>
<td>942,835</td>
</tr>
</tbody>
</table>

Included within support costs is £7,272 (2015: £7,097) in relation to audit fees.
6 Grants payable

<table>
<thead>
<tr>
<th>Description</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>The development of sport in Sussex</td>
<td>288,840</td>
<td>258,297</td>
</tr>
</tbody>
</table>

The above grants were all paid to institutions. These institutions consist of Registered Charities, Community and Amateur Sports Clubs, Leisure Centres and other Sporting Institutions.

7 Support Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent: University of Brighton</td>
<td>19,467</td>
<td>19,467</td>
</tr>
<tr>
<td>Insurance</td>
<td>2,908</td>
<td>2,959</td>
</tr>
<tr>
<td>LGPS Performance Bond</td>
<td>5,126</td>
<td>5,500</td>
</tr>
<tr>
<td>Staff costs</td>
<td>237,650</td>
<td>232,827</td>
</tr>
</tbody>
</table>

|                                   | 265,151| 260,753|

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2015: none). P Millman was reimbursed expenses of £222 during the year (2015: A Twitchen was reimbursed £47 and H Julian was reimbursed £161). The Trust also paid consultancy fees amounting to £nil (2015: £1,253) to R Hardy, a former trustee.
### Statement of financial activities comparative funds — year ended 31 March 2015

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted funds</th>
<th>Designated funds</th>
<th>Restricted funds</th>
<th>Total 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income from:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations, grants and gifts</td>
<td>751</td>
<td>1,194</td>
<td>357,775</td>
<td>359,720</td>
</tr>
<tr>
<td>Charitable activities</td>
<td>20,515</td>
<td>4,832</td>
<td>503,402</td>
<td>528,749</td>
</tr>
<tr>
<td>Activities for generating funds</td>
<td>5,000</td>
<td>35,868</td>
<td></td>
<td>40,868</td>
</tr>
<tr>
<td>Investment income - Interest received</td>
<td>1,850</td>
<td>-</td>
<td>-</td>
<td>1,850</td>
</tr>
<tr>
<td><strong>Total income</strong></td>
<td>28,116</td>
<td>41,894</td>
<td>861,177</td>
<td>931,187</td>
</tr>
<tr>
<td><strong>Expenditure on:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The development of sport in Sussex</td>
<td>82,371</td>
<td>55,016</td>
<td>805,448</td>
<td>942,835</td>
</tr>
<tr>
<td><strong>Total expenditure</strong></td>
<td>82,371</td>
<td>55,016</td>
<td>805,448</td>
<td>942,835</td>
</tr>
<tr>
<td><strong>Net income/(expenditure)</strong></td>
<td>(54,255)</td>
<td>(13,122)</td>
<td>55,729</td>
<td>(11,648)</td>
</tr>
<tr>
<td>Gross transfers between funds</td>
<td>57,615</td>
<td>12,719</td>
<td>(70,334)</td>
<td>-</td>
</tr>
<tr>
<td><strong>Net movement in funds</strong></td>
<td>3,360</td>
<td>(403)</td>
<td>(14,605)</td>
<td>(11,648)</td>
</tr>
<tr>
<td>Fund balances at 1 April 2014</td>
<td>205,072</td>
<td>57,279</td>
<td>303,413</td>
<td>565,764</td>
</tr>
<tr>
<td><strong>Fund balances at 31 March 2015</strong></td>
<td>208,432</td>
<td>56,876</td>
<td>288,808</td>
<td>554,116</td>
</tr>
</tbody>
</table>
SUSSEX COUNTY SPORTS PARTNERSHIP TRUST  
(ACTIVE SUSSEX)  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2016

10 Employees
Number of employees
The average monthly number of employees during the year was:

<table>
<thead>
<tr>
<th></th>
<th>2016 Number</th>
<th>2015 Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sports development</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>Administration</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>12</td>
<td>12</td>
</tr>
</tbody>
</table>

Employment costs

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages and salaries</td>
<td>400,885</td>
<td>395,748</td>
</tr>
<tr>
<td>Social security costs</td>
<td>36,670</td>
<td>34,585</td>
</tr>
<tr>
<td>Other pension costs</td>
<td>37,745</td>
<td>35,321</td>
</tr>
<tr>
<td></td>
<td>475,300</td>
<td>465,654</td>
</tr>
</tbody>
</table>

There were no employees whose annual remuneration was £60,000 or more.

The key management personnel of the charity comprise the Chief Executive, the Business Support Manager, the Senior Partnership Manager and the Education and Club Links Manager. The total employee benefits of key management personnel of the charity were £175,110 (2015 - £174,048)

11 Tangible fixed assets

<table>
<thead>
<tr>
<th></th>
<th>Computer equipment £</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost</td>
<td>9,420</td>
</tr>
<tr>
<td>At 1 April 2015</td>
<td></td>
</tr>
<tr>
<td>Additions</td>
<td>3,853</td>
</tr>
<tr>
<td>Disposals</td>
<td>(548)</td>
</tr>
<tr>
<td></td>
<td>12,725</td>
</tr>
<tr>
<td>At 31 March 2016</td>
<td></td>
</tr>
<tr>
<td>Depreciation</td>
<td>6,715</td>
</tr>
<tr>
<td>At 1 April 2015</td>
<td></td>
</tr>
<tr>
<td>Charge for the year</td>
<td>2,878</td>
</tr>
<tr>
<td>Disposals</td>
<td>(548)</td>
</tr>
<tr>
<td></td>
<td>9,045</td>
</tr>
<tr>
<td>At 31 March 2016</td>
<td></td>
</tr>
<tr>
<td>Net book value</td>
<td>3,680</td>
</tr>
<tr>
<td>At 31 March 2016</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2,705</td>
</tr>
</tbody>
</table>
12 Debtors

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade debtors</td>
<td>4,564</td>
<td>3,030</td>
</tr>
<tr>
<td>Prepayments and accrued income</td>
<td>42,440</td>
<td>120,486</td>
</tr>
<tr>
<td>Other debtors</td>
<td>39,992</td>
<td>2,707</td>
</tr>
<tr>
<td></td>
<td>86,996</td>
<td>126,223</td>
</tr>
</tbody>
</table>

13 Creditors: amounts falling due within one year

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade creditors</td>
<td>46,103</td>
<td>47,886</td>
</tr>
<tr>
<td>Credit card</td>
<td>1,123</td>
<td>1,006</td>
</tr>
<tr>
<td>Taxes and social security costs</td>
<td>11,842</td>
<td>12,837</td>
</tr>
<tr>
<td>Pension liability</td>
<td>4,810</td>
<td>4,242</td>
</tr>
<tr>
<td>Other creditors</td>
<td>10,816</td>
<td>8,873</td>
</tr>
<tr>
<td>Accruals</td>
<td>68,533</td>
<td>66,150</td>
</tr>
<tr>
<td>Deferred income</td>
<td>40,804</td>
<td>3,130</td>
</tr>
<tr>
<td></td>
<td>184,031</td>
<td>143,724</td>
</tr>
</tbody>
</table>

14 Pension and other post-retirement benefit commitments

At the balance sheet date £4,810 (2015: £4,242) was owed in respect of contributions to schemes.

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contributions payable by the company for the year</td>
<td>37,745</td>
<td>35,321</td>
</tr>
</tbody>
</table>

15 Share capital & control

Sussex County Sports Partnership Trust is a company limited by guarantee and has no share capital. No one member has overall control of the charity.
16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

<table>
<thead>
<tr>
<th></th>
<th>Balance at 1 April 2015</th>
<th>Movement in funds</th>
<th>Balance at 31 March 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Active Kids</td>
<td>313</td>
<td>100 (144)</td>
<td>269</td>
</tr>
<tr>
<td>Change for Life</td>
<td>2,574</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Club Links Makers</td>
<td>-</td>
<td>60,000 (62,121)</td>
<td>-</td>
</tr>
<tr>
<td>Club Conversations</td>
<td>-</td>
<td>5,550 (1,225)</td>
<td>-</td>
</tr>
<tr>
<td>Coach Education</td>
<td>5,844</td>
<td>-</td>
<td>11,164</td>
</tr>
<tr>
<td>Club Coach Volunteer</td>
<td>9,361</td>
<td>10,765 (12,382)</td>
<td>7,787</td>
</tr>
<tr>
<td>Coaching Bursary</td>
<td>3,865</td>
<td>-</td>
<td>1,728</td>
</tr>
<tr>
<td>Coaching Development Manager</td>
<td>2,885</td>
<td>40,000 (40,781)</td>
<td>-</td>
</tr>
<tr>
<td>Community Games</td>
<td>5,249</td>
<td>-</td>
<td>3,894</td>
</tr>
<tr>
<td>Core funding</td>
<td>2,856</td>
<td>346,899 (303,219)</td>
<td>1,272</td>
</tr>
<tr>
<td>DfE Volunteering</td>
<td>9,700</td>
<td>8,000 (7,550)</td>
<td>9,412</td>
</tr>
<tr>
<td>EA Running</td>
<td>-</td>
<td>15,192 (13,331)</td>
<td>1,861</td>
</tr>
<tr>
<td>Google Advertising</td>
<td>-</td>
<td>33,577 (33,577)</td>
<td>-</td>
</tr>
<tr>
<td>Innovation</td>
<td>-</td>
<td>-</td>
<td>41,568</td>
</tr>
<tr>
<td>Primary School Support</td>
<td>64,516</td>
<td>56,888 (40,466)</td>
<td>68,352</td>
</tr>
<tr>
<td>PYG Games</td>
<td>4,600</td>
<td>1,434 (1,968)</td>
<td>4,066</td>
</tr>
<tr>
<td>Satellite Club Local Delivery</td>
<td>82,885</td>
<td>111,000 (99,993)</td>
<td>91,392</td>
</tr>
<tr>
<td>School Games</td>
<td>10,340</td>
<td>50,000 (64,276)</td>
<td>10,341</td>
</tr>
<tr>
<td>SDO Capacity</td>
<td>36</td>
<td>5 (30,915)</td>
<td>30,874</td>
</tr>
<tr>
<td>Sportivate Project</td>
<td>83,984</td>
<td>250,519 (202,639)</td>
<td>28,035</td>
</tr>
<tr>
<td></td>
<td>288,808</td>
<td>989,929 (934,233)</td>
<td>285,466</td>
</tr>
</tbody>
</table>

Transfers represent the charity's costs of management, administration and office costs which have been taken to unrestricted funds. The transfers are in accordance of the terms and conditions of each grant.

**Active Kids** is a free or low cost training initiative to improve confidence in delivering sports based activities to disabled people. The funds are sourced from the English Federation of Disability Sport.

**Bowls Legacy** income is a grant for coordinating the development of Bowls in Sussex.

**Change for Life** is a Department of Health funded grant received via Sport England to support the development of 'Change 4 Life' multi-sports clubs on secondary school sites, and also to increase coaching capacity to support these clubs.

**Club Links Maker** is a grant received from Sport England for the employment of a senior manager to oversee the strategic delivery of the Sussex School Games and the delivery of the Satellite Clubs programme in Sussex.

**Coach Education** is specific funding set aside from the Sportivate and Satellite Clubs Local Delivery grants to provide opportunities for the continued personal development of coaches supporting National Governing Bodies and Sport England legacy programmes.
16 Restricted funds

**Club Conversations** is a jointly funded collaborative programme (with Surrey CSP) from Sport England’s Club Matters Innovation Fund. This will provide an opportunity for clubs to work together to identify best practice and challenges that will underpin the follow-up support delivered in that area (i.e. Club Matters workshops). It is restricted funding.

**Club Coach Volunteer** is a budget set aside from the Sussex Volunteering, Active Sussex unrestricted funds and workshop fees that supports and subsidises the club, coach and volunteer training and workshop programme.

**Coaching Bursary** is specific funding set aside from the Sportivate grant to enable the technical development of level 1 and 2 coaches, and thereby build the coaching workforce available to deliver Sportivate programmes in Sussex.

**Coaching Development Manager** fund is used for the employment of a specific post for the purpose of developing and supporting a Coaching System Support Network in Sussex. The source of this funding is Sport England.

**Community Games** is specific funding that provides opportunities for communities to come together to take part in sporting and cultural activities inspired by, and in celebration of, the London 2012 Olympic and Paralympic Games.

**Core Funding** provides for a professional staff team to manage and coordinate the delivery of the National Governing Body Core service contract and to ensure there are sound governance processes in place to enable transparent and efficient management of Sport England funding.

**DfE Volunteering** is specific funding received from the Department of Education to provide a voluntary workforce to support the delivery of the School Games programme, at levels 1, 2 and 3.

**EA Running project** is the ‘Run England’ programme in Sussex. The target audience for this programme is beginner runners; the aim is to encourage non-runners to take up running, to train people to lead runs and to establish new running groups.

**Google Adwords Grant** is a $10,000 (ca £6,500) monthly grant given to organisations looking to advertise on Google. As part of its non-profit programme, Google gives eligible charities (Active Sussex) up to $10,000 (ca £6,500) a month to spend on AdWords. The AdWords are adverts that appear above, below and to the right of the results when people search on Google.

**Innovation** is a two-year ‘This Girls Can Basketball’ project across Sussex to upskill 14-16 year old females through leadership awards and coaching. It is restricted funding.

**Primary School Support income** is granted to County Sports Partnerships by Sport England to support primary schools in their area in their use of the Government’s Primary School Sport Premium. CSP support takes the form of the employment of a dedicated officer, who provides information, tools and guidance to primary schools, to help them access teacher training and other local sports providers who can deliver additional sporting opportunities to their pupils.

**Parallel Youth Games** is funding generated by the Trust in order to conduct the Youth Games for children with disabilities.

**Satellite Club Local Delivery** income is a fund provided by Sport England for the development and delivery of Satellite clubs on secondary school and Further Education sites.

**School Games** is a four level (intra-school, inter school, county festivals and national finals) competition for school children in England, designed to enable every school and child to participate in competitive sport including meaningful opportunities for disabled youngsters. Funding for this event is provided by a grant from Sport England and commercial sponsorship.
SUSSEX COUNTY SPORTS PARTNERSHIP TRUST
(ACTIVE SUSSEX)
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2016

SDO Capacity income is a fund which partially contributes to the employment costs of the Trust's Sports Development Officer, who provides sports development support to the core service contract and the Sportivate programme.

Sportivate Project is a national lottery funded programme that gives 11-25 year olds access to six-week courses in a range of sports. The programme is aimed at those who are not currently choosing to take part in sport in their own time, or are doing so for a very limited amount of time.

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

<table>
<thead>
<tr>
<th>Movement in funds</th>
<th>Balance at 1 April 2015</th>
<th>Incoming resources</th>
<th>Resources expended</th>
<th>Transfers</th>
<th>Balance at 31 March 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
<td>£</td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Active Healthy Workplace</td>
<td>12,107</td>
<td>2,619</td>
<td>(5,215)</td>
<td>-</td>
<td>9,511</td>
</tr>
<tr>
<td>End of contract provision</td>
<td>27,144</td>
<td>-</td>
<td>-</td>
<td>6,106</td>
<td>33,250</td>
</tr>
<tr>
<td>Primary Business Income</td>
<td>1,306</td>
<td>2,032</td>
<td>(37)</td>
<td>-</td>
<td>3,301</td>
</tr>
<tr>
<td>Sussex Sports Awards</td>
<td>16,319</td>
<td>34,317</td>
<td>(40,340)</td>
<td>6,000</td>
<td>16,296</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>56,876</strong></td>
<td><strong>38,988</strong></td>
<td><strong>(45,592)</strong></td>
<td><strong>12,106</strong></td>
<td><strong>62,358</strong></td>
</tr>
</tbody>
</table>

The designated funds held above are all held in furtherance of the Trust's objects to promote sport and active recreation.

The Active Workplace Project promotes physical activity and health in and around the workplace, in conjunction with employers and activity providers.

The End of Contract Provision is funding set aside as a provision for payment of statutory redundancy payments due as a result of fixed term contracts.

Primary Business Income is income that has been generated via the Primary School Support project as partnership funding for the project and to help sustain the project in the future.

Sussex Sports Awards is income which is generated in order to support the Sussex Sports Awards.

18 Analysis of net assets between funds

<table>
<thead>
<tr>
<th></th>
<th>Unrestricted funds</th>
<th>Designated funds</th>
<th>Restricted funds</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>£</td>
<td>£</td>
<td>£</td>
<td>£</td>
</tr>
<tr>
<td>Fund balances at 31 March 2016 are represented by:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tangible fixed assets</td>
<td>3,680</td>
<td>-</td>
<td>-</td>
<td>3,680</td>
</tr>
<tr>
<td>Current assets</td>
<td>419,747</td>
<td>62,358</td>
<td>285,466</td>
<td>767,571</td>
</tr>
<tr>
<td>Creditors: amounts falling due within one year</td>
<td>(184,031)</td>
<td></td>
<td></td>
<td>(184,031)</td>
</tr>
<tr>
<td></td>
<td>239,396</td>
<td>62,358</td>
<td>285,466</td>
<td>587,220</td>
</tr>
</tbody>
</table>
19 Commitments under operating leases

At 31 March 2016 the company had total commitments under non-cancellable operating leases as follows:

<table>
<thead>
<tr>
<th>Expiry date:</th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Within one year</td>
<td>19,467</td>
<td>19,467</td>
</tr>
</tbody>
</table>

20 Related parties

Mrs K Burrell, a Trustee appointed during the period, is Marketing Manager of Freedom Leisure, a gold tier member of the charity. £5,500 (2015 - £5,500) of gold membership income from Freedom Leisure is recognised in the period.

Mrs S Hogg, a Trustee is employed by the University of Brighton, who are the charity’s landlords and also provided funding during the year.

Mrs S Maurel, a Trustee is employed by Sport England, who are the charity’s main funder.

21 Net cash (outflow)/inflow from operating activities

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Changes in resources</td>
<td>33,104</td>
<td>(11,646)</td>
</tr>
<tr>
<td>Depreciation of tangible fixed assets</td>
<td>2,878</td>
<td>2,108</td>
</tr>
<tr>
<td>Increase/(decrease) in creditors</td>
<td>40,307</td>
<td>8,082</td>
</tr>
<tr>
<td>(Increase)/decrease in debtors</td>
<td>39,227</td>
<td>(42,795)</td>
</tr>
<tr>
<td></td>
<td>115,516</td>
<td>(44,253)</td>
</tr>
</tbody>
</table>