

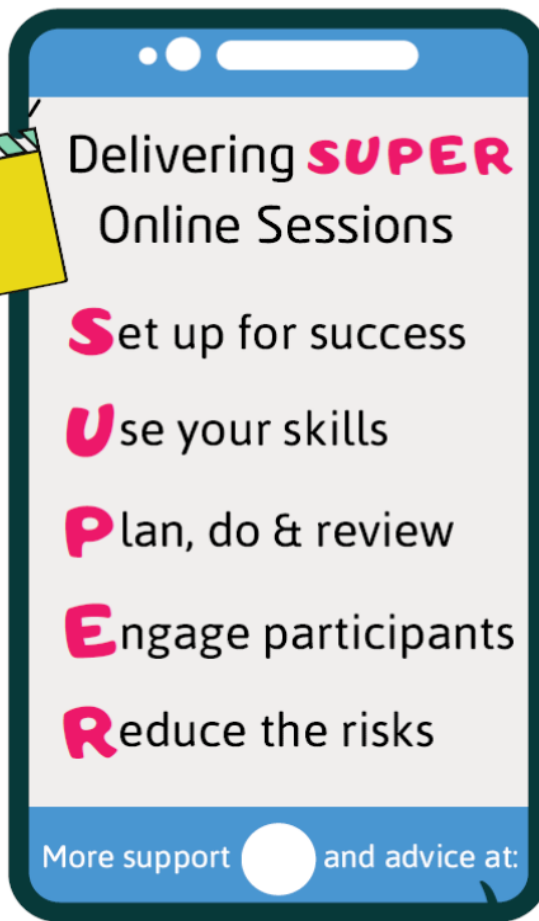
Get Set Up

A **great** online session will:

- Have an uncluttered background
- Not compromise anyone's privacy
- Keep you 'in shot' when moving around
- Be well lit and avoid shadows
- Make sure the audio is clear throughout
- Limit distractions and interruptions
- Feel like a live, in-person session

A pre-recorded session can also:

- Include a title or introduction
- Use subtitles and other features
- Add an end slide to give more information
- Feature 'out-takes' - we're only human!



Use Your Skills

Consider the **challenges**:

- Practise timings and transitions
- Use prompts (they can stay out of shot)
- Demonstrate and describe clearly
- Connect emotionally and be supportive
- Have fun - smiles are infectious!
- Use regular health & safety reminders
- Finish well - recap, thank, signpost

Plan the content for your audience:

- Find great ideas you can build on
- No kit? Get creative with household objects
- Be aware of music licensing rules
- Request feedback

Top Tip!

Get participants involved in writing a code of conduct for online sessions

Top Tip!

Ask for reactions and comments, post a link to an online survey or set up an email just for feedback

Reduce Risk

Get advice from your **Governing Body**

Consider what good and poor practice looks like when delivering online sessions

Ensure parents are involved and understand the nature of the sessions

Considerations for choosing a hosting service:
Public or private? Live or pre-recorded?
Security & accessibility? Features & limitations?

Find ways to ensure fundamental safeguarding processes can be applied e.g. seeking consent and reporting concerns

Maintain openness, transparency and communication

Search 'Net Aware' for guidance

