

The logo for the Sussex Sport & Physical Activity Awards 2023. It features the word 'SUSSEX' in red, 'SPORT' in large black letters, and '& Physical Activity' in black with a white outline. Below this, 'AWARDS 2023' is written in yellow. To the right is a colorful, multi-pointed star graphic composed of various colored triangles (green, yellow, orange, red, purple, blue).

SUSSEX SPORT & Physical Activity AWARDS 2023

Nomination Guidelines

Nominations will be judged by a panel of judges. Each nomination will be scored on how closely the nominee's achievements over the past year where specified, meet or exceed the criteria for each award. It is therefore important that you provide as much detail in your nomination as possible.

Nominations must be made with a supporting statement of up to 2500 characters, with key reasons for the nomination being detailed in line with the criteria. No additional supporting evidence will be accepted that is not contained on the nomination form.

Entries received after **12pm (noon) on Friday 27th October** will not be entered for judging, and it will not be possible to shortlist the nominee. Entries should be made online but can be emailed. An acknowledgement of receipt will be sent by Active Sussex.

With the exception of the Sports Personality of the Year award, nominees must be a resident or actively involved in sports/physical activity development within the boundaries of East or West Sussex County Councils or Brighton & Hove City Council.

For the Sports Personality of the Year, nominees must be a resident, have been born/lived in, or actively involved in sport within the boundaries of East or West Sussex County Councils or Brighton & Hove City Council, or have another strong connection to Sussex deemed appropriate at the discretion of the judges. We reserve the right to withdraw nominees should the judges deem their link to Sussex to be inappropriate or tenuous.

Nominations have to relate to physical activity. Nominations for e-sports may not be eligible.

With the exception of the Outstanding Contribution to Sport and Physical Activity Award, previous winners can be nominated but all nominees' activities should relate to the past year (October 2022-October 2023).

Those making nominations must be 16 years or over on 27th October 2023.

Projects and organisations can nominate themselves in the following categories: Active School of the Year, Community Engagement Award, Environmental Sustainability Award, Inclusion & Diversity Award. Nominations in other categories should come from a third-party.

No joint nominations for individual categories will be accepted. The Health Improvement Award is open to individuals, or a small team of people, but is a personal accolade as opposed to an organisational award.

There is no limit to the number of nominations from an individual, club or organisation and individuals can be nominated in more than one category (unless stated otherwise). However, where there are multiple nominations for the same individual, club or organisation, the highest score will be counted.

Nominations are actively encouraged from disability sports for all categories.

The three highest-scoring nominations will be shortlisted as finalists in each category and invited to attend the Sussex Sport & Physical Activity Awards on Thursday 30th November.

The judging panel will be appointed by Active Sussex, and will use a scoring system to assess applications. The panel's decision is final.